

**OVERVIEW AND SCRUTINY COMMITTEE
26 JANUARY 2015**

SUBJECT: BRIEFING NOTE ON JOINT MEETING OF SCRUTINY LEAD MEMBERS AND STRATEGIC STREETCARE PARTNERSHIP LEAD MEMBERS HELD ON 15 JANUARY 2015 TO DISCUSS AMEY MONITORING ISSUES

APPENDICES: APPENDIX 1 – TERMS OF REFERENCE FOR STRATEGIC STREETCARE PARTNERSHIP

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1. INTRODUCTION

- 1.1 On 23 June 2014, Overview and Scrutiny Committee considered a report from the Head of Neighbourhood Services on how the performance of the Streetcare Partnership was monitored. An outcome from this meeting was the decision that the Committee would examine Amey's performance monitoring on a six monthly basis.
- 1.2 On 8 December 2014, the Committee received a presentation from Amey which did not include monitoring information in a 'RAG' format which Members had expected to receive. During the meeting it became apparent that whilst there was a desire by Members to examine detailed monitoring data that this could overlap with the role of the Strategic Streetcare Partnership. There was also a misconception that Overview and Scrutiny Committee Members were already being circulated with streetcare monitoring information which was not the case.
- 1.3 As a consequence of the discussions it was resolved that Amey monitoring would be considered at the next meeting of Overview and Scrutiny on 26 January 2015. The Head of Neighbourhood Services agreed to send the same information to the Committee that was being submitted to the Strategic Streetcare Partnership on 27 January 2015.
- 1.4 Following the meeting there was an exchange of emails between the Cabinet Member for Environment, the Chair of Overview and Scrutiny and the Head of Neighbourhood Services. As a result of this correspondence it was agreed that a meeting would be held between the Lead Members of Overview and Scrutiny Committee and Members of the Strategic Streetcare Partnership in order to examine the respective roles of the two bodies and to try to reduce any duplication of effort.

2. DISCUSSIONS HELD AT MEETING ON 15 JANUARY 2015

2.1 On 15 January 2015 a meeting was held between the following Members and Officers:

- Councillor Jan Lugg, Chair of Overview and Scrutiny
 - Councillor Susan Witts, Vice-Chair of Overview and Scrutiny
 - Councillor Andrew Gravells, Spokesperson for Overview and Scrutiny
 - Councillor Jim Porter, Cabinet Member for Environment and Chair of the Strategic Streetcare Partnership
 - Councillor Mark Hobbs, Member of the Strategic Streetcare Partnership
 - Ross Cook, Head of Neighbourhood Services
 - Sonia Tucker, Democratic Services Officer (Scrutiny Support)
- Apologies were received from Councillor Chris Witts*

2.2 Councillor Porter chaired the meeting and explained that its purpose was to clarify the respective roles of the Overview and Scrutiny Committee and the Strategic Streetcare Partnership in order to avoid any overlapping and duplication of roles.

2.3 The terms of reference for the Strategic Streetcare Partnership were considered and the group was presented with agendas and minutes from previous meetings of the Partnership.

2.4 The discussions which took place at the Overview and Scrutiny Committee on 8 December 2014 were also reviewed.

3. OUTCOMES FROM THE MEETING

3.1 The following actions were agreed:-

- 1) **The Strategic Streetcare Partnership** would continue to monitor Amey's performance at their quarterly meetings, but a copy of the report would be circulated to all Gloucester City Councillors in advance to allow them to raise issues through their Group Representative on the Strategic Streetcare Partnership.
- 2) **Overview and Scrutiny Committee** would receive an annual report on the activities of the Strategic Streetcare Partnership in June of each year. The annual report would include an Amey service plan (looking forward) in addition to an annual performance report (encompassing all of the previous quarterly performance reports). A representative from Amey would be expected to attend as part of the presentation of the annual report.

3.2 The meeting was considered to be very positive by all in attendance. Successful outcomes were achieved and both bodies had clarity on their respective roles.

Strategic Streetcare Partnership Meetings

Terms of Reference

- To act as Champions for the Streetcare Partnership
- To give Strategic Direction
- To ensure effective Service Planning
- To ensure good performance; and
- To act as a forum for consultation

Membership of the Strategic Streetcare Partnership will be –

- The Cabinet Member with responsibility for the Environment
- 2 x Members from the Opposition Groups

The meeting is supported by –

- Head of Neighbourhood Services
- Environmental Services Manager
- Account Director / General Manager (Amey)

Meetings will be held quarterly

Agreed at the meeting held on 19 November 2013 (ratified on 28 January 2014)